**PURCHASE ORDER**

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| --- | --- | --- | --- |
| **Item** | **Item No.** | **Quantity** | **Price Each** |
| Ballpoint Pens | A305 | 24 | $ 1.95 |
| Pencils | A210 | 36 | $ 0.35 |
| Notebooks | A100 | 15 | $ 3.50 |
| **TOTAL** |  |  |  |